MEMORANDUM

To: Office of Planning and Research
From: City of Banning, Community Development Department
Date: July 11, 2025
Subject: Request to Post Documents to Project File – Banning Commerce Center (SCH No. 2022090102)

Dear OPR Staff,

Please find attached the following documents for posting to the State Clearinghouse project file for the Banning Commerce Center (SCH No. 2022090102):

1. **Notice of Determination Filing Receipt** (Riverside County Clerk – dated July 9, 2025)
2. **Summary Form for Electronic Document Submittal**

We request that these documents be added to the project record.

If you have any questions or require additional information, please contact David Newell, Community Development Director, at (951) 922-3100 or dnewell@banningca.gov.

Thank you for your assistance.

Sincerely,
David Newell
Community Development Director
City of Banning